



Williams Primary School
- School Council Minutes -
 20 August Term 3 2025

Meeting: 10.00am Library

ATTENDEES: Ben Kirk, Merranie Beal, Natalie Schulz, Gemma Haddrick, Nick Panizza, Ben Steicke, Gemma Haddrick, Kerry Lobb (minute secretary)

APOLOGIES:

1.0	Welcome and apologies	ACTIONS
1.1	<p>Acknowledgment of Country, We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Willman people. It is a privilege to be standing on Willman country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.</p>	
1.2	Welcome, Open Meeting	
1.3	Correspondence in	Nil
2.0	Disclosure of interest	
2.1		
3.0	Minutes of previous meeting	
3.1	Minutes from Meeting Dated:	Moved: Ben S Second: Nick P
4.0	Reports and operational matters	
4.1	Principal's Report	<ul style="list-style-type: none"> • Nature Play – P&C have decided not to do the extension to the swing. South West Nature Play are to complete the warranty jobs, repairs. Later date they will complete the changes. • Paving underway. Extension hopeful for the future. Limestone edge to be constructed and garden to be planted. • Staff attended the 'Leading School Improvement in Small Schools' professional learning. Ben, Merranie & Kerry attending Leading School Improvement – Small Schools PD. Last days in week 9. • Identified need for a self-assessment schedule, review of last Public School Review recommendations, and policy review cycle. • Proposal to rename Strategic Plan to Business Plan for consistency. • Behaviour and Good Standing policies require updates in line with DoE policy. • Review of Mathematics programs underway; early NAPLAN results positive with no red boxes. • Staff collecting DIBELS data for reading development tracking.
4.2	Deputy Principal's Report	<ul style="list-style-type: none"> • SDD reviewed our Math program. New Curriculum changes are coming in Math & Science from SCASA. • NAPLAN data has been received and reviewed. Presentation to SC will occur at next meeting but overall we have shown improvement. • Data collection is continuing.

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4.3	Manager Corporate Services Report	<ul style="list-style-type: none"> • Voluntary contributions increased following strategic reminders. • Review of 2026 charges to be prepared for next meeting. • Consideration of linking P&C membership forms with voluntary contribution invoices. <ul style="list-style-type: none"> • Sign back page of the Constitution - completed • Financial Reports - reviewed <p style="margin-left: 40px;">Voluntary Contributions percentages to be presented at next meeting P&C membership form? P&C Optional Extra Charge info to next meeting.</p>
5.0	Other business	
5.1	Nick Panizza Position	<p>Congratulations to Nick for being elected.</p> <ul style="list-style-type: none"> • Only one nomination received (Nick). • Concern raised about low membership. • Discussion on staggering tenures for future stability. • Council to advertise for additional members in 2026.
5.2	Athletics Carnival	<p>Program is being completed, students are preparing and practicing. Conversations around number of medals being presented have occurred. This has changed over the years and the school is wanting to formalise this decision moving forward.</p> <ul style="list-style-type: none"> • Debate on medal allocation. • Decision: Four medals per year group (Champion & Runner-Up Boy/Girl), Years 1–6 only; Pre-primary excluded. • Medals to be ordered promptly. • Interschool training to follow faction carnival. Interschool team to be advised ASAP.
5.3	Compliance Review	<p>Results – Excellent result overall.</p> <ul style="list-style-type: none"> • Finance systems praised. • Only one minor issue identified. • Council acknowledged Kerry’s strong work in financial management.
5.4	Excursions / Incursions	<ul style="list-style-type: none"> • Strong participation noted. • Concern raised regarding missed netball carnival opportunity. • Suggestion to explore parent support for future carnivals.
5.5	Water Tank Update?	<p>There are some restrictions that need to be abided by. Some verification around roles and responsibilities to be confirmed. It is moving forward.</p>
5.6	Acknowledgement of Country	<p>Can we reduce the Acknowledgement of Country. Does it need to be completed as often as it does. It was identified that the students get the opportunity to practice this before an assembly, etc. The school needs to be working toward achieving the Aboriginal Cultural Standards Framework that is mandated by the DOE. Copy of framework to be emailed to SC members.</p> <ul style="list-style-type: none"> • Discussion on Acknowledgement of Country practices and authentic Aboriginal engagement. • Staff identified need for development in Aboriginal Cultural Standards. • Principal to share framework and explore liaison/incursion options. <p>Discuss at next meeting.</p>
5.7	Uniform	<ul style="list-style-type: none"> • P&C presented uniform options (jackets, shorts, skirts, hats). • Aim: Consolidate suppliers (Nell Grey), maintain Williams branding, ensure durable, warm jackets without hoods. • Council supported P&C consultation and decision-making process.

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		<p>Interschool Uniforms – Do we require this anymore with our new school uniform shirt? Being that the P&C provided a free shirt to all students and old shirts are fading out. The school will have some back up shirts. Trial for this interschool. Talk to P&C about getting a selection of shirts before school photo day.</p>
5.8	Reschedule Community Meeting	<p>10 September 2025 9am. Advertise to community. Conversation around the next nominations of members and staggering tenure.</p>
5.9	Year 6 Graduation speeches	<p>Parent consensus is to not have the graduating student speeches repeated at the Presentation Night. Maybe a refined version will be used. School will discuss.</p>
5.10	Oval	<p>Winter Grass is going to be treated before Bruno comes back to top dress before spring.</p>
	Meeting closed:	11.30 am
	Signature of Chairperson:	
	Next meeting:	10 September 2025 Public Meeting

