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Williams Primary School

- School Council Meeting Minutes -

20 May Term 2 2026

Meeting: 9.00am Room 3

ATTENDEES: Ben Kirk, Merranie Beal, Bec Higham, Gemma Haddrick, Nick Panizza, Ben Steicke, Kerry Lobb (minute secretary)

APOLOGIES:

1.0	Welcome and apologies	ACTIONS
1.1	Acknowledgment of Country, We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Wiilman people. It is a privilege to be standing on Wiilman country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.	
1.2	Welcome, Open Meeting	
1.3	Correspondence in	Nil
2.0	Disclosure of interest	
2.1		
3.0	Minutes of previous meeting	
3.1	Minutes from Meeting Dated:	Moved: Merranie Second: Gemma
4.0	Business arising from previous meeting	
4.1	School Photos	Unable to secure a date with MSP so we will stay with Kapture for 2026
4.2	Face to face training	Merranie was going to see if training for multiple council's is available so that we can facilitate this next term.- Narrogin has just run some, will keep updated with next round.
4.3	Community Use	Quotes for sheds received, need to find quote for earthworks, netball poles being ordered. Zach Barrett could be an option also. – Kerry to contact
4.4		
5.0	Reports and operational matters	
5.1	Principal's Report	Attached Query on moving from Seesaw to Compass
5.2	Deputy Principal's Report	Open Parachute has begun in the classrooms. Social / Emotional and health program. Funded through The Sebastian Foundation. RRISE ticket goal continuing. Goal is to get to 2000 tickets – currently 1350. Quite a few students have received their first certificates.
5.3	Manager Corporate Services Report	One Line Budget Report and minimum expenditure - reviewed
6.0	Other business	
6.1	Gemma & Ben extension of term School Council Nominations	Gemma Haddrick and Ben Steick's term on the Council ended on 8/5/26. To ensure that we still have a functioning council the School Council will invite Gemma Haddrick to continue for this meeting. Two nominations were received for the two positions available. Ben Steicke nominated for a 1 year term and has been appointed from 18/5/26 and will continue as chair. Rachel Duff has nominated for 2 years – awaiting screening.
6.2	School Opinion Survey Results	Summary of the results of the survey was given. Common themes of areas of improvement were distributed (attached). Review of survey results.

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6.1	P&C	Concern raised after the last meeting as they have a fairly new committee and are having some teething issues. Merranie and Kerry have been researching and planning to assist them. Have been in contact with WACSSO.
6.8	SunSmart Policy	Review and acceptance Remove listing sunscreen as an item to purchase on Booklist. Amendment to wording in 1 st doit point under shade. Review T1 2029.
6.9	Tanks	Tentative date set for June 2 to install the tanks. Sand pads will begin in tow weeks.
6.10	Training & PL	School council members are required to complete certain DoE units. Accountable and Ethical Decision-Making Aboriginal and Torres Strait Islander cultural awareness.
	Meeting closed:	10.07 am
	Next meeting:	17 June 2026
	Signed:	Date: