



# Williams Primary School

## - School Council Meeting Meeting -

5 November Term 4 2025

**Meeting: 9.00am Library**

ATTENDEES: Ben Kirk, Merranie Beal, Natalie Schulz, Gemma Haddrick, Nick Panizza, Ben Steicke, Kerry Lobb (minute secretary)

APOLOGIES:

1.0	Welcome and apologies	ACTIONS
1.1	<p><b>Acknowledgment of Country,</b> We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Willman people. It is a privilege to be standing on Willman country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in this country we all live in and share together – Australia.</p>	
1.2	Welcome, Open Meeting	
1.3	Correspondence in Email from Shire	As attached
2.0	Disclosure of interest	
2.1		
3.0	Minutes of previous meeting	
3.1	Minutes from Meeting Dated: 10 September 2025	Moved: Ben S Second: Nick P
4.0	Business arising from previous meeting	
4.1	Contributions & Charges and Booklists	These were sent home on 22 October 2026. We sent them home outside of the booklet as we wanted them to go home on the first Kindy Transition Day and didn't have the SDD days approved yet. The booklet will go home after this meeting with the P&C membership form. The Cheque payment option was still on the letter but will be removed for 2026.
4.2	School Council Membership	<p>At the end of Term 2 2026 Ben, Nat &amp; Gemma's term expires. As per the SER the term of office is one 'not exceeding 3 years, as determined by the Council'. The Council can determine the length of term advertised for the new members. This could be 1x 1yr, 1x 2yr &amp; 1 x 3yr OR 2 x 3yr &amp; 1 x 1yr, etc. What would we like to do as we were going to start advertising this term for nominations at the beginning of Term 1. Nat will finish at end of term 4. Advertise position with option to elect tenure. Position to begin Term 1 2026. Advertise ASAP.</p> <p>Confirmation on election of Chairperson. Is this an annual election at the first meeting of the year? Nominate at beginning of each year.</p>
5.0	Reports and operational matters	
5.1	Principal's Report	As per attached: Staffing, Carnivals, Kindy Orientation, Williams Police, School Review, Halloween Disco, Postponing IMSS Assembly, Term 4 Events.
5.2	Deputy Principal's Report	<p>Yesterday Yr 9 student ran a science excursion for some of our students Sporting schools grant – Golf lessons Williams story comp underway Yr 6 NSHS visit 12 Nov Cricket Carnival 14 Nov – need 2 parents Yr 2/3 excursion meet Penpals Kindy Orientation 19/11 &amp; 3/12 Yr 6 meetings and speeches upcoming</p>

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		Yr 5 shirts and speeches being worked on 12 Dec Reports will go home
5.3	Manager Corporate Services Report	Financial Reports 80% contributions have been received. Reviewed by committee
<b>6.0</b>	<b>Other business</b>	
6.1	Behaviour/Good Standing Policy	Review of documents and survey results Feedback: GH emailed some edits; they have been addressed. Survey indicated that majority don't want Good Standing reset at beginning of the term and a ten-day passport be implemented. Council indicated that this appears to be a fair plan and have suggested that Seesaw would be the best platform to advise parents. Policy has been noted by School Council.
6.2	Carnival Participation Survey	Work on some wording and present back to the committee via email for feedback.
6.3	End of Year Concert	Survey indicates that we will be remaining at the school.
6.4	School Development Days	2026 SDD: Mandatory 28 & 29 January 2026 18 December 2026 Discretionary WPS SDD: Friday 29 May 2026 Monday 17 August 2026 Monday 26 October 2026
6.5	Future plans for Camp	As our next two cohorts are quite large we are proposing that we do a yearly year 6 camp at least for the next two years. Costs will be reduced – bus, accommodation, less staff will need to attend. Trial for next couple of years and reassess. If we go back to a 5/6 bi annual camp, an overnight will be included.
6.6	Oval Update	Have spoken to Bruno and he will be top dressing at the end of November. The winter weed has been treated in preparation for the top dressing so that the grass can spread. Irrigation has been turned back on and fertilising will be applied soon.
6.7	Water Tank Update	Approval for the water tanks just under \$80,000 has been allocated. Looking at catchment options and existing guttering. Grant can be updated to allow for maximum catchment.
6.	Training Roles & Responsibilities	Completed
	<b>Meeting closed:</b>	<b>10.35 am</b>
	<b>Next meeting:</b>	TBA